

SLATE READER FACULTY QUICK GUIDE

Department of History

Access Slate Reader Methods:

1. Weekly Application Review Notice Method:

- You will receive a weekly notice of how many applications are currently in your queue within Reader to review.
- This email will include a direct link to Slate Reader.
- Click on the Link and login with your Net ID and password.

2. Access Slate Directly:

- Log in at <https://choose.illinois.edu/manage> with your Net ID and Password

- Click on the Reader icon



How to Review Applications:

1. Click on Search
2. Sort by Specialization or Preferred Faculty Member
3. Click on the pages icon for each applicant you'd like to review (far right icon on each applicant line)
4. To submit a Review Form:
 - Click on Add to Queue
 - Click on the "Review Form / Send to Bin" link
5. Complete the Faculty Recommendations Section
 - Admissions Recommendation
 - Provide comments regarding your admission recommendation
6. Click Send to submit your Review Form

Application Material Tabs in Reader:

1. Review Forms – Previously submitted review forms from History Faculty
2. GC Evaluations – Pre-admission international evaluation results (completed by the Graduate College)
3. Dashboard
4. Application
5. Resume
6. Statements – Includes personal statements and writing samples
7. Transcripts
8. References
9. International Documents – Includes passports, proof of funding, and other citizenship documents
10. Post-Submission Documents – Documents uploaded by the applicant post application submission

Accessing Reader via Weekly Application Review Notice Email



Illinois Graduate Admissions <gradadmissions@illinois.edu>

Spark, Elizabeth

Weekly Application Review Notice

If there are problems with how this message is displayed, click here to view it in a web browser.

I ILLINOIS | The Graduate College

Dear Elizabeth,

You have 4 new applications to review. You can access these applications directly through [Slate Reader](#).

Thank you!

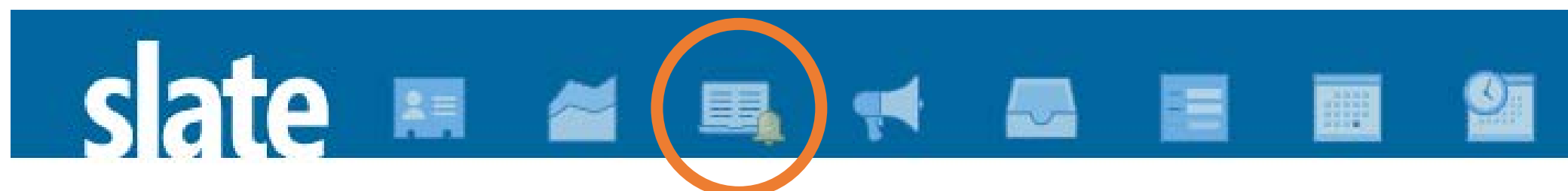
Illinois Graduate Admissions



**Click the Slate Reader link to login
with your Net ID and Password**

Accessing Reader via Direct Slate Access

1. Login with your Net ID and Password at <https://choose.illinois.edu/manage>
2. Click the Reader icon below



Welcome, Mark.

History Reader Home View

slate Hello, Mark Steinberg.

Home

Browse

Search

Queue

Recent

Share

Help

Exit

The Slate Reader

Navigating the Interface

The Slate Reader is designed to be navigated using both the mouse and keyboard. While some users may be accustomed to using only the mouse to navigate web pages, using keyboard shortcuts enables faster navigation, and we've included several keyboard shortcuts in the Slate Reader to help you move through applications quickly.

Using the Mouse

- Click tabs in the left panel to change sections
- Double-click on a page to zoom in
- Right-click on a page to zoom out
- Click-and-drag to move within/between pages

Using the Keyboard

- **Arrow Keys:** move up/down/left/right
- **Pg Up/Pg Down:** page up, page down
- **+/-:** zoom in, zoom out
- **Tab:** next section in index
- **Shift + Tab:** previous section in index
- **1-9:** display 1st tab, 2nd tab, etc. in index
- **Ctrl + Left/Right Arrow:** rotate page (PC)
- **Cmd + Left/Right Arrow:** rotate page (Mac)
- **Q:** toggle display of queue
- **R:** toggle display of Review Form / Send to Bin
- **S:** toggle display of search
- **Esc:** close open panels, return to first section

History Reader Queue View

slate	Applications (21)						Build Query	Classify	R
Home	Name	Citizenship Status	Field of Specialization	Secondary Specialization	History Faculty 1	History Faculty 2			
Browse		US Citizen	Eastern Europe	Nationalism	Hitchins, Keith	Todorova, Maria N			
Search		US Citizen	Race and Ethnicity	Latin America: Colonial / Modern	Espiritu, Augusto F	Burgos, Adrian			
Queue		US Citizen	Russia	Early Modern Europe II (1600-...	Randolph, John W	Steinberg, Mark D			
Recent		US Citizen	Eastern Europe	Nationalism	Todorova, Maria N				
Share		US Citizen	Europe since 1789	Global Histories	Fritzsche, Peter A	Liebersohn, Harry M			
Classify		US Citizen	Colonial North America & Early...	Global Histories	Rabin, Dana	Morrissey, Robert Michael			
Help		US Citizen	Russia	Middle East	Steinberg, Mark D	Reagan, Leslie Jean			
Exit		US Citizen	United States since 1830	US Cultural and Intellectual	Oberdeck, Kathryn J	Hoganson, Kristin Lee			

Click on the pages icon (circled above) for each student to review their application and materials, you may sort by any of the column headers

History Reader Application View

slate 106258027 TestCroft (TestHall), TestShannon Search...

1 / 1, Dashboard

GRADUATE COLLEGE AT ILLINOIS

Name TestShannon TestCroft (TestHall)
REF ID 106258027
Citizenship US Citizen
Degree History-PHD
Specialization Latin America: Colonial / Modern
Term Fall 2018 UIN

Academic History

Institution	Eastern Illinois Univ		
Location	Charleston, IL		
Major	Organizational Professional Development		
Attended From	06/2015	Attended To	05/2018
Degree	Bachelor's Degree	Degree Date	05/2018
GPA	3.91	GPA Scale	4

Institution	Parkland Coll		
Location	Champaign, IL		
Major	Business Administration		
Attended From	08/1990	Attended To	05/1994
Degree	Associate's Degree	Degree Date	05/1994
GPA	2.07	GPA Scale	4

Institution			
Location			
Major			
Attended From		Attended To	
Degree		Degree Date	
GPA		GPA Scale	

Graduate Applicant Test Scores

GRE	GRE Subject	GMAT Date
Total Score %	Subject %	Total Score %
Verbal %	Total Score %	Verbal %
Quantitative %		Quantitative %
Analytical Writing %		Analytical %

English Proficiency Test Scores

TOEFL	IELTS
Total Score	Total Score
Listening	Listening
Writing	Writing
Reading	Reading
Speaking	Speaking

Add to Queue Displaying Copy

TestShannon TestCroft (TestHall) Search...

106258027

Citizenship US Citizen
Degree History-PHD
Specialization Latin America: Colonial / Modern
Term Fall 2018 UIN

Academic History

Institution	Eastern Illinois Univ		
Location	Charleston, IL		
Major	Organizational Professional Development		
Attended To	05/2018	Degree Date	05/2018
Degree		Degree Date	05/2018
GPA Scale	4		

Institution	Parkland Coll		
Location	Champaign, IL		
Major	Business Administration		
Attended To	05/1994	Degree Date	05/1994
Degree		Degree Date	05/1994
GPA Scale	4		

Institution			
Location			
Major			
Attended To		Degree Date	
Degree		Degree Date	
GPA Scale			

Graduate Applicant Test Scores

GRE	GRE Subject	GMAT Date
Total Score %	Subject %	Total Score %
Verbal %	Total Score %	Verbal %
Quantitative %		Quantitative %
Analytical Writing %		Analytical %

English Proficiency Test Scores

TOEFL	IELTS
Total Score	Total Score
Listening	Listening
Writing	Writing
Reading	Reading
Speaking	Speaking

Remove from Queue Annotations Review Form / Send to Bin

To submit your Review Form:

1. Click on Add to Queue

2. Click Review Form / Send to Bin

History Faculty Rating Form View

slate

106258027 TestCroft (TestHall), TestShannon Doctoral Program Domestic On Campus Program

1 / 1, Dashboard

GRADUATE COLLEGE AT ILLINOIS

Name: TestShannon TestCroft (TestHall)
REF ID: 106258027
Citizenship: US Citizen
Degree: History-PHD
Specialization: Latin America: Colonial / Modern
Term: Fall 2018 UIN

Academic History

Institution	Eastern Illinois Univ		
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Institution			
Location			
Major			
Attended From		Attended To	
Degree		Degree Date	
GPA		GPA Scale	

Graduate Applicant Test Scores

GRE	GRE Subject	GMAT Date
Total Score %	Subject	Total Score %
Verbal %	Total Score %	Verbal %
Quantitative %		Quantitative %
Analytical Writing %		Analytical %

English Proficiency Test Scores

TOEFL	IELTS
Total Score	Total Score
Listening	Listening
Writing	Writing
Reading	Reading
Speaking	Speaking

GC History Faculty Review Form

Faculty Recommendations

Admission Recommendation

Admit
 Possibly Admit
 Deny

Comments

This application currently resides in more than one queue. The application cannot be sent to a different bin or user until the other reviews have been completed.

The current readers include:

- Mark Steinberg
- Shannon Croft

Current Bin
History Faculty Review

Rating Form includes:

- Faculty Recommendation and Comments – please complete
- Click Send to submit the form!