**Letters are due November 27, 2017**

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**History Reference Form**

<table>
<thead>
<tr>
<th>Name of Applicant:</th>
<th>Department:</th>
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The Family Education Rights and Privacy Act of 1974, as amended, opens many student records for the student’s inspection. The law also permits a student to sign a waiver relinquishing his/her right to inspect letters of recommendation. The applicant’s signature below constitutes a waiver; no signature means the student will have the right to read this reference.

Date: ________________  Applicant’s Signature: __________________________________________

Letter being requested: ____________________________________________________________________________

Faculty Name: (please print or type) ____________________________________________ Date: ________________

Position or Title: ________________________________________________________________________________

Department or Address: ____________________________________________________________________________

Signature: __________________________________________________________________________________________

To what extent do you recommend this applicant for the financial aid requested? Please address the applicant’s academic ability, including any outstanding abilities and talents; liabilities and weaknesses; and written and oral communications skills.

Thank you for your thoughtful assessment of this applicant.

**Detailed comments and recommendations:** Please use additional sheets if necessary.