**Letters are due November 27, 2017**

History Reference Form

<table>
<thead>
<tr>
<th>Name of Applicant:</th>
<th>Department:</th>
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The Family Education Rights and Privacy Act of 1974, as amended, opens many student records for the student’s inspection. The law also permits a student to sign a waiver relinquishing his/her right to inspect letters of recommendation. The applicant’s signature below constitutes a waiver; no signature means the student will have the right to read this reference.

Date: ________________  Applicant’s Signature: _______________________________

Letter being requested: ____________________________________________________________

Your Name: (please print or type) ___________________________  Date: ________________

Position or Title: __________________________________________________________________

Department or Address: __________________________________________________________________

Signature: ____________________________________________________________________________

To what extent do you recommend this applicant for the financial aid requested? Please address the applicant’s academic ability, including any outstanding abilities and talents; liabilities and weaknesses; and written and oral communications skills.

Thank you for your thoughtful assessment of this applicant.

**Detailed comments and recommendations**: Please use additional sheets if necessary.