

NAME _____ ADVISOR _____
UIN: _____ Email: _____

PH.D. PORTFOLIO REVIEW FORM

During their third year, students should file their PhD Portfolio by February of the spring semester --if entering with an MA you might be ready to do this in September of the fall semester. The PhD portfolio must be submitted for evaluation by the Graduate Studies Committee the semester before the student wishes to begin the preliminary exams. **SUBMIT A PDF OF THIS COMPLETED FORM TO THE GRADUATE SECRETARY by SEPT. 15 if you plan to start exams in the following spring semester or by FEB. 15 if you plan to start your exams in the following fall semester.**

REQUIRED MATERIALS: IN ADDITION TO THIS FORM, YOU MUST **SUBMIT THE FOLLOWING IN ELECTRONIC FORM (PDF only)** by the deadline, to the Graduate Secretary.

A. List of **courses completed** at the U of I (or transferred with approval) – indicating course number, title, hours, semester and year, instructor, and final grade – and courses **currently enrolled** in (indicating course number and title, hours, and instructor).

B. A narrative statement of scholarly progress since entering the graduate program in History at UIUC. This statement should reflect on your original ambitions when admitted how these have changed as a result of coursework; accomplishments in courses; accomplishments outside of courses (e.g. conferences, reading group participation etc.); and a look forward to the proposed preliminary fields and dissertation topic. The statement should be no longer than 3 double-spaced typed pages.

C. One historiography paper previously submitted and graded for a course in History.

D. One research paper previously submitted for a seminar in History (which may include the first-year sequence).

PLEASE LIST BELOW YOUR EXPECTED PRELIM EXAM FIELDS, MARKED AS FOLLOWS:

#1 Meets the pre-1815 requirement. A substantial part of the exam should cover the pre-1815 time period (pre-1798 for European fields)

#2 This field covers the geographical breadth requirement. At least half the exam will cover a geographical area other than that of the major field (or of the geographical field if the major field is thematic/comparative).

#3 This field is a comparative/thematic field. All thematic fields must be comparative.

#4. This field is geographical/chronological.

FOR ANY CONSTRUCTED FIELD A ONE-PAGE DESCRIPTION, JUSTIFICATION, AND SAMPLE BIBLIOGRAPHY MUST ACCOMPANY THIS FORM ALONG WITH INDICATION OF THE TWO FACULTY LIKELY TO SUPERVISE AND EXAMINE.

MAJOR FIELD _____ MINOR FIELD _____

MINOR FIELD _____ Optional Unexamined MINOR _____

Indicate how your listed courses satisfy your field and other requirements:

Major field (4 courses): (594, if paper in field) + _____

Minor field 1 (2 courses): _____

Minor field 2 (2 courses): _____

[Optional unexamined minor field (2 courses): _____

Methods courses (2 courses): History 593 (Approaches)+ _____

Counted in the above courses: **research seminars** (2 courses if entering with MA; 3 if entering with BA -- with at least two different faculty members – unless one course waived by advisor in writing to DGS):

History 594 (Res. Sem.) + _____ [If BA: _____]

LANGUAGE REQUIREMENTS:

I (have passed/expect to pass [*cross out one*]) on _____(date) my foreign language requirement in _____ (language) in the following manner: _____

I (have passed/expect to pass [*cross out one*]) on _____(date) my second foreign language requirement in _____ (language) in the following manner: _____

STUDENT SIGNATURE _____ Date _____

ADVISOR SECTION:

I agree to serve as this student’s major adviser and prospective thesis supervisor and will write a letter of recommendation by September 15 for a Fall Plan or February 15 for a Spring Plan, referring to the posted portfolio materials.

Date _____ Advisor signature _____

GRADUATE STUDIES COMMITTEE ACTION _____

DGS SIGNATURE INDICATING APPROVAL OF PLAN _____ DATE _____

DATE OF LETTER TO STUDENT AND ADVISOR _____