

Required Supporting Documents for Financial Support

Please note the following information regarding additional documents to submit for various funding opportunities. You may wish to print this page as a guide to organize your submissions.

FUNDING DEADLINES:

Nov. 9, 2026, 5:00PM

History Reference Forms: Only submit one form per faculty member. Complete the top portion of the form and put the name of the History professor on the line which states "Your Name: (please print or type)" and list the type of letter being requested. The Graduate Program Coordinator (GPC) will maintain a log of the reference forms and obtain the signatures from History professors only—you must obtain the signature if the letter writer is outside the department.

Nov. 13, 2026, 5:00PM:

Self-evaluation (APR): Highlights progress over the past academic year. This should discuss your progress through program stages (prelims, dissertation research progress, plans for pre-defense and defense, etc.). Send it to your advisor, the DGS and Graduate Program Coordinator.

Nov. 30, 2026, 12:00PM (Noon):

All Financial Aid Supporting Documents (this includes recommendation letters and required documentation for specific appointments) are due to Graduate Program Coordinator (GPC) by noon on November 30, 2026. Faculty will submit their letter directly to the Graduate Program Coordinator.

- 1) **History Reference form.** For every recommendation letter you request (including advisor's letter), you will need to submit to the Graduate Program Coordinator (GPC) a History Reference form. This form is located under the Required Supporting Documents for Financial Support form.
- 2) **Funding Card** (located on the History's departmental forms webpage): located under History Reference form.
- 3) **Financial Appointment Request form.** This form is located under Financial Support Funding History form.
- 4) **TA Application.** This form is located under Financial Appointment Request form.
- 5) Current Updated CV (listing publications)

- 6) Academic Coursework History: printed from the student self-service

Note: Each document must include in the header the name of the specific Fellowship/ Grant/Award competition for which it is to be used

Teaching Assistant Positions – Teaching Assistantship criteria information and Special Teaching Assignments: Advanced Comp. sections and Widenor teaching appointments information.

New TA – One letter of recommendation from advisor.

Renewal TA – Up-to-date letter from advisor. Student may use their TA evaluation letter(s) submitted by the instructor(s). The student must ask the instructor(s) to send the letter(s) to the GPC so the letter writer may add any additional comments that are not in the teaching evaluation.

Stand-Alone Teaching – Applicants will rank their preferences on the financial aid application. A letter from the thesis advisor and a teaching letter of support must be submitted but no other documents are needed at this time. If you are selected for a stand-alone or Widenor, we will then ask for the additional documents listed below:

- 1) Copy of the dissertation prospectus
- 2) ICES printouts
- 3) A detailed course rationale with provisional syllabus. A complete, detailed syllabus is not required; but the submitted material should clearly indicate how the primary purpose of the course would be achieved.
- 4) List 3-5 other courses you would be willing to teach.

ABD Fellowship – Two recommendation letters (one from Advisor), dissertation proposal of no more than 10 pages (bibliography not counted).

THE FOLLOWING HAVE DIFFERENT DUE DATES: PLEASE CHECK THE [ACADEMIC DEADLINES FOR HISTORY GRADUATE STUDENTS.](#)

Department Summer Pre-Dissertation Travel Grant – **Due to Graduate Program Coordinator by 5:00PM 2/19/2027** – Travel request form (online form), CV, 3 page research proposal, [budget worksheet](#), and letter from advisor (letter from your financial aid packet is used).

Grad College Dissertation Completion Fellowship – **Due to Graduate Program Coordinator by 5:00PM 3/25/2027**

Grad College Dissertation Travel Grants – **Due to Graduate Program Coordinator by 5:00PM 10/22/2026 ([Fall Application](#)) and 3/04/2027 ([Spring Application](#))**

**Grad College Conference Presentation Award - Due to Graduate Program Coordinator by
5:00PM 11/04/2026 (FA) and 3/16/2027 (SP)**

Submit completed applications ONLY. If you are a first time TA, your ICES won't be available until January, please submit them at your earliest convenience.