

# **\*\*Letters are due December 1, 2025\*\***



## History Reference Form

**Name of Applicant:** \_\_\_\_\_

**Department:** \_\_\_\_\_

The Family Education Rights and Privacy Act of 1974, as amended, opens many student records for the student's inspection. The law also permits a student to sign a waiver relinquishing his/her right to inspect letters of recommendation. The applicant's signature below constitutes a waiver; no signature means the student will have the right to read this reference.

**Date:** \_\_\_\_\_

**Applicant's Signature:** \_\_\_\_\_

**Letter being requested:** \_\_\_\_\_

**Faculty Name:** (please print or type) \_\_\_\_\_

**Date:** \_\_\_\_\_

**Position or Title:** \_\_\_\_\_

**Department or Address:** \_\_\_\_\_

**Faculty Signature:** \_\_\_\_\_

To what extent do you recommend this applicant for the financial aid requested? Please address the applicant's academic ability, including any outstanding abilities and talents; liabilities and weaknesses; and written and oral communications skills.

Thank you for your thoughtful assessment of this applicant.

**Detailed comments and recommendations:** Please use additional sheets if necessary.